



BOISE AIRPORT AVIGATION EASEMENT INSTRUCTIONS

Purpose: The purpose of the review is to protect the health and safety of the public, protect land use near the airport, and prevent hazards to air traffic.

DEVELOPMENT WITHIN AIRPORT INFLUENCE AREA

The Airport reviews all new development/building for agreement with federal and local rules. The Airport requires an avigation easement for any development in the Airport Influence Area.

Avigation Easement forms are available from the Boise Airport Director's Office or at www.iflyboise.com (*BUSINESS AT BOI, NOISE COMPATIBILITY PROGRAM*). The current property owner must sign the easement before a notary and submit the original Grant of Avigation easement document with any attachments to the Airport.

All avigation easements must have a copy of the **property deed**. For the application: (1). Print names clearly on page 1 and add the current date, (2) Need signatures on page 3 on the BY: line, (3) The TITLE on Page 3 needs to match the "known to me to be the ____" section on the Notary page. (4) Must have original notary page (no copies allowed) in order to be processed. Airport Admin can notarize your document if needed. See examples on page 2.

If you do not have a copy of the property deed copies are available at the Ada County Recorder's Office.

The reviewer needs the location and description of proposed new development.

NOTE: Please allow ten (10) working days to complete.

The Airport will provide a copy of the recorded easement to the property owner(s).

You can mail the original Grant of Avigation Easement and the copy of the property deed to Boise Airport 3201 Airport Way, Suite 1000 Boise, ID 83705 or hand deliver to the Airport Administration Office on the third floor of the terminal building. The office hours are 8AM – 4PM.

For more information contact Airport Admin at 208-383-3110 or email at BOI-Admin@cityofboise.org

On the Individual, Corporation, LLP, Trust, LLC, Partnership, Government application:

GRANT OF SURFACE AND OVERHEAD AVIGATION EASEMENTS

As a requirement of a land use application for property in the Airport Influence Area, THIS GRANT of Avigation Easements is made and executed this ____ day of _____, 20____, by _____, the GRANTOR. The GRANTOR provides a Grant of Avigation Easements, over, upon and across real property to BOISE CITY, a municipal corporation, the GRANTEE.

① Insert current date (ex. December 10, 2025) here.

① Enter the name of the grantor here. Print clearly. (ex. Idaho Creations LLC)

On a Married Couple application:

GRANT OF SURFACE AND OVERHEAD AVIGATION EASEMENTS

As a requirement of a land use application for property in the Airport Influence Area, THIS GRANT of Avigation Easements is made and executed this ____ day of _____, 20____, by _____ and _____, husband and wife the GRANTORS. The GRANTORS provide a Grant of Avigation Easements, over, upon and across real property to BOISE CITY, a municipal corporation, the GRANTEE.

① Enter each person's name on separate lines. Print clearly. (ex. George Smith on first line, Mary Smith on the second line.)

On ALL applications:

IN WITNESS WHEREOF, the GRANTORS have caused this Grant of Avigation Easements to be executed the day and year first above written.

BY: _____

TITLE: _____

PARCEL #: _____

PROPERTY ADDRESS: _____
or

SUBDIVISION w/Lot and Block #

② The BY: line needs to be signed by the grantor. If on a married couple application, both people need to sign here.

STATE OF IDAHO)
County of _____) ss.

On this ____ day of _____, 20____, before me, a Notary Public in and for said State, personally appeared _____ known to me to be the _____ of the Corporation that executed the said instrument, and acknowledged to me that such Corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

③ The TITLE needs to match the "known to me to be the _____" portion on the Notary page.

seal

Notary Public for _____
Residing at _____
My Commission Expires _____