

BOISE AIRPORT COMMISSION MEETING

November 6, 2024

The Boise Airport Commission meeting was held in the Airport Boise River Room.

Darrell Early, City Attorney's Office; **BOI Staff Present:** Rebecca Hupp; Renee New; Bryan Hill; Brett Korporaal; Markus Green; Kelly Burrows; Jill Singer; Jerry Treadwell; Sean Briggs; Jen Moore; Hannah Hoke; Amy Snyder; Beth Summer; Jennifer Kronberg; Savannah Shaon; David Varn; Mardi Mendenhall; Alex Everman. **Others Present:** David Keil, ESI; Nicolette Womack, Kimley-Horn; Martin Hahle, CSHQA; Tina Hruby, Kirsten Berger, City of Boise HR; Anthony Williams, Tia Crabtree, Paradies; Grant Grichubin, Morgan Driver, Adurra; Christopher Flourney, Jacobs; Lalith Altarowmneh, Tom Richardson, HDR; Mark Christiansen; Tim Vennell, Gem Air; R.J Barron, Hensel Phelps Construction Co; Jeff Jackson, Jackson Jet Center.

I. Roll Call: Commission members Present: Carrie Westergard; Bill Vasconcellos; Jamie Boesiger, via Zoom; Meg Carlson; John Cunningham; Russ Westerberg; Gen. Donnellan; Jordan Morales, City Council Liaison. Commission members absent: There we no Commission members absent.

II. Approval of Minutes from Airport Commission Meeting of October 2, 2024: Minutes were approved as written. All in favor.

III. Unfinished Business: No previously deferred items.

IV. Reports

A. Airport Director's Report: Ms. Hupp presented the Director's Report. The Commission and Ms. Hupp discussed owners' rep, project schedules; budget, ACHD signage; ITD signage; digital advertising; Master Plan Update; Zoning.

B. Commissioner's Comments: Commissioners discussed canceling the January 2025 Commission meeting as it falls on New Years Day. All commissioners were in favor of canceling. Mr. Vasconcellos went on a river cruise. Mr. Westerberg stated there has been a lot of General Aviation growth in the Treasure Valley. Ms. Carlson sent her congratulations to the promoted employees and to Tara Sterling with Paradies; Mr. Morales had a great time at the NWAAGE Conference; Ms. Boesiger acknowledges Mr. Everman and Mr. Green on their work with the Air Traffic Control Tower event.

C. Airport Staff Report: Gate Utilization Study Update – Rebecca Hupp. Ms. Hupp presented the Gate Utilization Study Update. The Commission and Ms. Hupp discussed the objection to common use gates and equipment; other medium hubs actively implementing common use; Would BOI use common use at all the gates or just at the gates in the new concourse.

V. Public Comment Questions & Answers

Tim Venell, Director of Operations – Gem Air – Gave handouts to the Commission of where their gate is. He stated in the Airport Master Plan that it says if the Airport must move them, they will find them new accommodations. He would like to know why that is not happening. Jeff Jackson – Jackson Jet Center – He is happy to accommodate the back country.

VI. Executive Session: Ms. Carlson moved pursuant to Idaho Code § 74-206(f) that the Commission resolve into executive session for the purpose of communicating with legal counsel to discuss the legal ramifications of and the legal options for pending litigation or controversies not yet being litigated but imminently like to be litigated. I ask that a roll call vote be taken. Mr. Cunningham seconded. Roll Call: Boesiger, aye; Carlson, aye; Cunningham, aye; Gen. Donnellan, aye; Vasconcellos, aye; Westerberg, aye; Westergard aye; Morales aye; All in favor.

Ms. Carlson moved that we resolve out of executive session and that the minutes of the meeting reflect that no action was taken. Mr. Cunningham seconded. All in favor.

VII. Adjournment.