

## BOISE AIRPORT COMMISSION MEETING

September 4, 2024

The Boise Airport Commission meeting was held in the Airport Salmon River Room.

Darrell Early, City Attorney's Office; **BOI Staff Present:** Jodi Spencer; Adam Oliver; Kelly Burrows; Mardi Mendenhall; Brett Korporaal; Amy Snyder; Savannah Shaon; Kathleen Watkins; Beth Sumner; Dave Varn; Sean Briggs; Tyler Allred; Jen Moore; Alex Everman; Markus Green; Renee New; Hannah Hoke; Desi Hughes. **Others Present:** Martin Hahle, CSHQA; Andrew Scanlon and Nicolette Womack, Kimley Horn; Bill Peduzzi, Karen Sander, Tom Richardson, Laith Altarawanuh and Brian Lincoln, HDR; Kirsten Berger and Tina Hruby, HR City of Boise; JR. Norvell and Haley Seiler, Ardurra; Ken Fisher, Paradigm of Idaho; David Keil, ESI; Tia Crabtree, Holly Ritchie, and Tara Sterling, Paradies; Bill Best, DNC; Julia Carroll, Visit Boise; Lenee Koch, Hensel Phelps; Meghan Donley, Jacobs; Priya Raman, Hummel Architects.

**I. Roll Call:** Commission members Present: Carrie Westergard; Bill Vasconcellos; Jamie Boesiger; Meg Carlson; John Cunningham. Commission members absent: Gen. Donnellan. Jordan Morales, City Council Liaison.

**II. Election of the Commission Chair and Vice Chair:** Ms. Carlson nominated Ms. Westergard for Commission chair and Mr. Cunningham for Commission Vice Chair. There were no other nominations. All in Favor.

**III. Approval of Minutes from Airport Commission Meeting of August 7, 2024:** Minutes were approved as written. All in favor.

**IV. Unfinished Business:** No previously deferred items.

### V. Reports

**A. Airport Director's Report:** Ms. Hupp presented the Director's Report. The Commission and Ms. Hupp discussed concession construction and cell phone waiting lane going away.

**B. Commissioner's Comments:** Commissioners thanked Ms. Boesiger for her service as Commission chair. Ms. Carlson appreciates being informed of promotions and losses of BOI staff, she traveled a bit over the labor day weekend. Sunday nights seem very quiet in the airport. Ms. Westergard was glad to be a part of the Alaska airlines visit. Ms. Boesiger said it was a pleasure to serve as chair.

**C. Airport Staff Report: End of year / Strategic Planning Overview-** Ms. Hupp presented the end of year / strategic planning overview. The Commission and Ms. Hupp discussed what the IT Master Plan entails; Innovation planning; Airport Master Plan; revenue bonds release date and amount.

### VI. Public Comment Questions & Answers

There were no comments from the Public.

### VI. Adjournment.