

## BOISE AIRPORT COMMISSION MEETING

November 1, 2023

The Boise Airport Commission meeting was held in the Airport Salmon River Room.

Kelley Fleming, City Attorney's Office; Kirsten Berger, HR City of Boise; Michael Crane, Operations Manager BOI; Priya Raman, Hummel; Tara Sterling, General Manager Paradies; Christopher Flournay, Jacobs; Meghann Donley, Jacobs; Amy Snyder, Property & Contract Manager BOI; Mardi Mendenhall, Property & Contract Coordinator BOI; Melvin Howard, Delaware North; Tom Richardson, HDR; Shawna Samuelson, Communication and Marketing Manager BOI; Ammon Southwick, Jackson Jet Center; Ken Miller HOK; Keith Hui, HOK; Hannah Hoke, Operations Supervisor BOI; Bryan Hill, Facilities Manager BOI; Brendon Daniels, Ardurra; Tyler Allred, Operations Supervisor BOI; Alex Everman, Deputy Director Operations & Security BOI; Markus Green, Airfield Engineer BOI; Jennifer Moore, Project Manager BOI; Brett Korporaal, Project Manager BOI.

**I. Roll Call:** Commission members Present: Jamie Boesiger; Bill Vasconcellos; John Cunningham and Miles Conklin

**II. Approval of Minutes from Airport Commission Meeting of October 4, 2023:** Minutes were approved. All in favor.

**III. Unfinished Business:** No previously deferred items.

### IV. Reports

**A. Airport Director's Report:** Ms. Hupp presented the Director's Report. The Commission and Ms. Hupp engaged in a discussion about holiday parking, fuel farm timeline and the Airport's role. Valet parking; and chemical costs.

**B. Commissioner's Comments:** Ms. Boesiger gave a shout out to the Airport for the GA meeting. Mr. Vasconcellos brought up canceling the January 2024 commission meeting since it falls on the third.

**C. Airport Staff Report: Conflict of Interest / Roles and Responsibilities by Kelley Fleming:** Ms. Fleming presented the Conflict of Interest / Roles and Responsibilities. The Commission had no comments or questions for Ms. Fleming.

### V. Public Comment Questions & Answers

There were no comments from the Public.

### VI. Adjournment.