

## BOISE AIRPORT COMMISSION MEETING

March 6, 2024

The Boise Airport Commission meeting was held in the Airport Salmon River Room.

Kelley Fleming, City Attorney's Office; Kirsten Berger, HR City of Boise; Michael Crane, Operations Manager BOI; Priya Raman, Hummel; Tara Sterling, General Manager Paradies; Christopher Flournay, Jacobs; Meghann Donley, Jacobs; Amy Snyder, Business Development Manager; Mardi Mendenhall, Property & Contract Coordinator BOI; Tom Richardson, HDR; Ken Miller HOK; Keith Hui, HOK; Hannah Hoke, Operations Supervisor BOI; Bryan Hill, Facilities Manager BOI; Brendon Daniels, Ardurra; Alex Everman, Deputy Director Operations & Security BOI; Markus Green, Airfield Engineer BOI; Jennifer Moore, Project Manager BOI; Brett Korporaal, Project Manager BOI. Beth Sumner, Deputy Director Engineering, BOI; Sean Briggs, Deputy Director Parking & Landside Facilities BOI.

**I. Roll Call:** Commission members Present: Carrie Westergard; Bill Vasconcellos; Miles Conklin; John Cunningham; Jamie Boesiger (Zoom); Meg Carlson (Zoom); Garret Nancolas (Zoom). Jordan Morales, City Council Liaison.

**II. Approval of Minutes from Airport Commission Meeting of February 7, 2024:** Minutes were approved with minor changes. All in favor.

**IV. Unfinished Business:** No previously deferred items.

### V. Reports

**A. Airport Director's Report:** Ms. Hupp presented the Director's Report. The Commission and Ms. Hupp engaged in a discussion about load factors.

**B. Commissioner's Comments:** Ms. Boesiger attended on Zoom while in Portland; Ms. Carlson attended via Zoom from a beautiful day in Vienna. Mr. Nancolas welcomed the new Airport staff members; Ms. Westergard looks forward to seeing the new CONRAC built.

**C. Airport Staff Report:** There were no staff reports this month.

### VI. Public Comment Questions & Answers

There were no comments from the Public.

**VII. Executive Session: 9:19 AM** Mr. Cunningham moved that the Commission enter Executive Session pursuant to Idaho Code Section 74-206 (1) (f) for the purpose of communicating with legal counsel to discuss the legal ramifications and legal options for pending litigation or controversies imminently likely to be litigated. Roll was taken: Vasconcellos, aye; Cunningham, aye; Westergard, aye; Miles, aye; Morales, aye; Boesiger, aye; Nancolas, aye; Carlson, aye. **9:47 AM** Mr. Cunningham moved that the Commission exit Executive Session pursuant to Idaho Code Section 74-206 (1) (f). Seconded. All in favor.

### VI. Adjournment.